**NAME: Nicholas K. Wahiu**

**ROLE: Resident Music Producer**

**PHONE: 0723722079**

**ID NO: 26297700**

**TO: THE CHIEF EXECUTIVE OFFICER**

**DECIBEL AUDIO LIMITED**

**NAIROBI.**

**DATED: 12.03.25**

DEAR SIR,

**RE: ROLES AND RESPONSIBILITIES ACKNOWLEDGEMENT.**

I write to acknowledge that I have been actively involved in the following activities during my employment period at Decibel audio Ltd on a daily basis.

1. Music production for incoming and inhouse clients.

2. Music production for company ads.

3. Assist in sound set up and equipment information to colleagues and clients.

4. Manage website for the company (New role)

5. Assist in any area I am able like cleaning.

I am willing to take up more responsibilities that might be of benefit to the company and to its growth in future engagements.

S**igned,**

**Nicholas Wahiu (Kish)**

**Designation**

**Sales, Music producer, Technical support.**